

South Carolina All-Hazards Incident Management Governance Committee Charter

Enabling Authority

The development and administration of programs to provide Incident Management and Support are critical to South Carolina's preparedness to respond to and recovery from disasters. South Carolina Governor's Executive Order 2003-02, later codified on July 31, 2003, by Act 90 of 2003 and found in S.C. Code of Laws §23-3-15, clearly outlines the authority and responsibility to develop, implement, and administer these programs.

South Carolina Code of Laws §1-58-101 tasks the South Carolina Emergency Division (SCEMD) with responsibility to establish the structure, procedures, and chain of command during disaster response and recovery activities. Furthermore, SCEMD is tasked with: communications planning, coordination of mobilizing emergency management forces, the implementation of continuous training, and the creation and administration of programs to facilitate the preparedness for, response to, and recovery from emergencies and disasters.

State agencies and Local governments are similarly tasked to participate as part of the emergency management forces of the State and to support the emergency management program of the State by making available both material and personnel resources.

South Carolina adopted the National Incident Management System (NIMS) by Governor's Executive Order 2005-12, issued on June 3, 2005. The adoption of the NIMS includes incorporating the principles of NIMS and the Incident Command System into the structure of emergency preparedness, response, and recovery plans and procedures.

The Governance Committee (GC) is established by this charter and is responsible for the overall direction for South Carolina's All-Hazards Incident Management program, including the development and maintenance of South Carolina's National Incident Management System (NIMS), Incident Command System (ICS), qualifications program guidance, and supporting documents for All-Hazards Incident Management personnel.

Mission

To provide a coordinated multi-disciplined approach to the management of minor, major, or catastrophic disasters and large-scale or complex incidents and preplanned events that will improve the ability of State and Local emergency management personnel to prepare and implement emergency management plans and programs.

Objectives

Establish overall direction for South Carolina All-Hazards Incident Management program including the development and maintenance of the National Incident Management System (NIMS), Incident Command System (ICS), qualifications program guidance, and supporting documents for All-Hazards Incident Management Teams (AHIMT).

Identify and support agencies who agree to host an AHIMT.

Establish the Credentialing and Qualifications Committee. The committee will be responsible for the establishment and management of the process to ensure members meet nationally accepted standards for NIMS ICS positions.

Receive and evaluate quarterly/semi-annual progress reports from recognized All-Hazards Incident Management Teams regarding overall team status, identifying strengths, weaknesses, and needs of the program.

Identify issues and recommend proactive solutions to potential problems related to the program.

Develop plans for continual improvement.

Review and make a final recommendation that an individual has completed the necessary training and experience and qualifies to be certified in a specific ICS position

Membership

The members of the South Carolina Firefighter Mobilization Oversight Committee will serve as the GC. In alignment with the FFMOBCOM statute, the State Fire Marshal shall serve as the chair of the GC and the Director of the South Carolina Emergency Management Division shall serve as the vice-chair of the GC. See Section IV of the Model Qualifications Guide for additional information.

Officers

The Officers of the Governance Committee will align with the statutorily appointed officer of the South Carolina Firefighter Mobilization Oversight Committee.

Officer Duties and Responsibilities

Chair

Be responsible for administrative action to ensure mission attainment established for the committee; assign task groups as needed.

Establish the time and place for all committee meetings.

Request attendance of specially qualified individuals for any committee meeting.

Represent the Governance Committee in dealings with the established committees.

Assemble, correlate, and otherwise prepare all material to be acted upon by the committee.

Vice-chair

Assume the duties and responsibilities of the chair during the absence of the chair or at the request of the chair of the Governance Committee.

Ensure that the charter is reviewed every three years by selected members of the Governance Committee.

Secretary

Be responsible for taking official minutes of Governance Committee activities and meetings.

Distribute agendas, minutes, and other communication items to Governance Committee and regional teams as necessary.

Act as a clearinghouse for progress reports, recommendations, and information on committee activities. Record, edit, file, and distribute committee meeting notes.

The secretary shall be staffed by a staff member from the Governance Committee agency and not considered a member or officer of the Governance Committee, nor shall the Secretary have voting privileges.

All Members

Be responsible for checking and reporting upon projects as assigned.

Give assistance, as requested by the chair or vice-chair, and review information submitted by other group members.

Serve as a conduit between the Governance Committee and agencies to inform them of group action and keep them posted on current progress and new developments.

Be responsible for fostering interagency cooperation.

Meetings

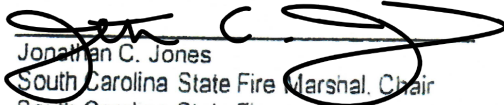
Regular committee meetings will be held at least quarterly or more frequently if deemed necessary. All meetings will be facilitated.


Representation of at least half of the committee members shall constitute a voting quorum. Voting by correspondence or by conference call is permissible if subjects are referred to the members by the chair.

Subcommittees


Ad hoc committees may be established as special needs arise and as they are recognized to add value in issue identification and resolution. In no case will ad hoc committees exist for longer than one year. Ad hoc committees can be re-chartered annually and are subject to review.


IN WITNESS WHEREOF, the parties hereto have executed this Governance Charter as of the 25th of February, 2026.

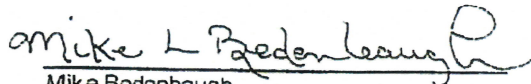

Jonathan C. Jones
South Carolina State Fire Marshal, Chair
South Carolina State Fire

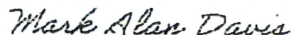

Kim Stenson
Director, Vice Chair
South Carolina Emergency Management
Division

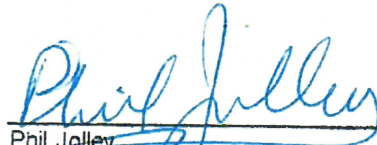

Mark Keel
Chief
South Carolina State Law Enforcement
Division

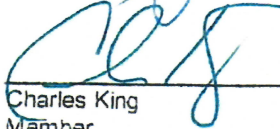

Darryl Jones
Forest Protection Chief
South Carolina Forestry Commission

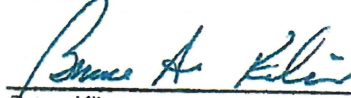

Tres Atkinson
Member

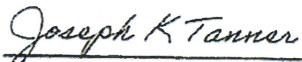

Mike Bedenbaugh
Member

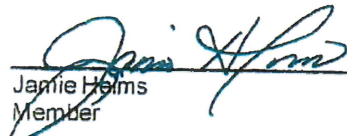

Mark Davis
Member


Phil Jolley
Member


Charles King
Member


Bruce Kline
Member


Joseph Tanner
Member


Jamie Helms
Member